



Minutes Of Meeting(08/07/2022)

The second meeting of the IQAC in SCE for the academic session 2022-23 was held on 08/07/2022 at 3.00 pm in the principal room with the following members.

1. Chairman Of The IQAC – Principal
2. Co-Ordinator Of The IQAC – Sri B. Champatiray, HOD, Mechanical Engg
3. Member Of IQAC
 - f. Sri M.K. Pradhan – Asst Prof, Dept Of Electrical Engg
 - g. Sri M. R. Sahoo – Asst. Prof. Dept Of Mechanical Engg
 - h. Sri Biswajit Panda – Asst Prof, Dept Of CSE
 - i. Sri Sumanta Das – Asst Prof, Dept Of BSH
 - j. Miss Swagatika Patra - Asst Prof, Dept Of Civil
4. Management Representatives
Sri B.D. Mohapatra(Administrative Officer BTES, Balasore)

Agenda of the Meeting:-

1. Despatching letters to the absentee students.
2. Deposition of assessment & accreditation fee of NAAC .
3. Preparing all the necessary documents for NAAC & NBA regarding.
4. Other matter if any.

Minutes Of Meeting:-

After a threadbare discussion among the members of the committee on the pointwise agenda, the following resolutions were adopted.


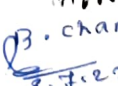
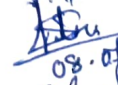
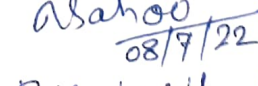
- a. It is found that some students are not coming to college regularly. So all proctors are advised to take the necessary steps by despatching letters to all the parents of absentee students.
- b. It was resolved to conduct a seminar (Topic : Performance analysis of power system using FACTS devices) by the electrical department on 16.07.2022
- c. It was resolved to conduct an entrepreneurship development programme (Swabalambi Bharat Abhiyan Yojna) on 15.07.2022 .
- d. It was resolved to conduct a seminar on cyber security on 12.07.2022 by computer science department.
- e. It was resolved to conduct a seminar(Topic : Bioinspired computing for financial modeling) by computer science department.
- f. It was resolved that there will be special classes for weak students.

The meeting ended with thanks to the chairman and all the members.


17-7-22
Principal
Sri Nix College of Engineering
Balasore

Signature Of Members:-

- (01)
- (02)
- (03)
- (04)
- (05)
- (06)
- (07)
- (08)


B. Champatiray 8.7.22

J. Pradhan 8.7.22

M.R. Sahoo 08.07.22

Biswajit Panda 08/7/22

Minutes of Meeting (05/12/2022)

The third meeting of the IQAC in SCE for the academic session 2022-23 was held on 05/12/2022 at 3.00 pm in the principal room with the following members.



1. Chairman Of The IQAC – Principal
2. Co-Ordinator Of The IQAC – Sri B. Champatiray, HOD, Mechanical Engg
3. Member Of IQAC
 - a. Sri M.K. Pradhan – Asst Prof, Dept of Electrical Engg
 - b. Sri M. R. Sahoo – Asst. Prof. Dept of Mechanical Engg
 - c. Sri Biswajit Panda – Asst Prof, Dept of CSE
 - d. Sri Sumanta Das – Asst Prof, Dept of BSH
 - e. Miss Swagatika Patra - Asst Prof, Dept of Civil
4. Management Representatives
Sri B.D. Mohapatra (Administrative Officer, BTES, Balasore)

Agenda of the Meeting:-

1. Improvement of class attendance of the students both theory & practical.
2. Improvement in the performance in the internal as well as university examination.
3. Despatching letters to the absentee students.
4. Final preparation of all the necessary documents from NAAC & NBA regarding.
5. Other matters if any.

Minutes of Meeting:-& Resolution

After a threadbare discussion among the members of the committee on the point wise agenda, the following resolutions were adopted.

- a. It is found that some students are not coming to college regularly. So all proctors are advised to take the necessary steps by despatching letters to all the parents of absentee students.
- b. It was resolved that regular activity of conducting seminar/add on course/workshop/guest lecture will be conducted in every department.
- c. HOD, Mechanical Engg. Inform that a 7 days workshop for **MECHANICAL ROBOTICS** will be conducted from 14th December to 21st December 2022.
- d. HOD, CSE informed that one seminar will be conducted on 10.12.2022. It was decided to conduct the same activities by the Civil Engg & Elect Engg within a month.
- e. It was decided unanimously to contact companies for campus selection & placement in charge is give the responsibilities for this.
- f. It was resolved to keep the department document ready for inspection. Cleanliness and all notice boards, sign boards, posters etc. are to be verified whether placed properly or not.

The meeting ended with thanks to the chairman and all the members.

Signature Of Members:-

[Signature]
12.12.22
Principal
Sri M. R. Sahoo College of Engineering
Balasore

1. *[Signature]* 05.12.22
2. Bishnu Prasad Mohapatra
3. B. Champatiray
4. Manab Rajan Sahoo
5. Biswajit Panda
6. Swagatika Patra
7. Sumanta Das
8. Sumanta Das